



JOB DESCRIPTION

Job Title:	Press Assistant
Department	Press Hall
Mission Statement	Working together to build a secure future by providing cost-efficient high-quality print

Overview of the role:

- Using MIS system to record usage on jobs, checking correct paper used as per job card allocation
- Loading reels into the press
- Returning unused paper to stores dept
- Outputting and bending plates
- Stacking copies
- Emptying bins and general duties as required by printers or management

Salary:

£16,740.27 plus shift 30% £5,022.08 = £21,762.34

PCP operate a 36-hour shift pattern, and all production staff are available to work their Sunday as it falls.

Contact:

For more information or to submit your CV please contact Mandy Bridle, Business Support Manager on 01952 287031 or 07736 615462 or alternative mandybridle@pcpltd.net